

Let Your Life Shine...Brighter Together!
RIVER WOODS

an Albright Care Services Retirement Living Community

POSITION 11-126(17)

AUGUST 11, 2017

TITLE:	Cook	DEPARTMENT:	Dietary
SUPERVISOR:	Food Service Director	SHIFT:	Varies 1 st and 2 nd Full time 36 hours/week Every other holiday/weekend
LOCATION:	RidgeCrest Court & Commons		

BRIEF DESCRIPTION: Responsible for assisting head cook/chef in meal preparation.

PRIMARY RESPONSIBILITIES:

- Prepares and serves food for meals for regular and therapeutic diets, according to production sheet, in a hygienic manner following food safety and sanitation regulations.
- Cleans and sanitizes utensils, equipment and tables.
- Uses mechanical equipment according to safety rules and regulations.
- Properly stores, dates and labels food according to regulations.
- Records food and refrigerator temperatures.
- Assumes the position of the head cook in his/her absence.
- Responds to all customer requests and calls immediately.
- Prepares food according to proper diet consistency and tastes food prior to service to assure quality product.
- Follows all standardized recipes; maintains organized recipe file in book.
- Completes daily sanitation checklist and checks out with chef manager before punching out.

QUALIFICATIONS:

- High school graduate or equivalent in training and experience.
- Must possess one year of experience in related field.
- Ability to supervise, plan and organize.
- Ability to read and write English.
- Ability to follow oral and written instructions.
- Ability to lift and carry 50 lbs. (meats, flour, cartons of canned goods).
- Demonstrates genuine concern for those in need.
- Demonstrates good knowledge of sanitation and safety.
- Must be able to pass a physical examination within State and Federal guidelines.

PHYSICAL DEMANDS:

- Manual dexterity to handle equipment and utensils. Reaches, handles, fingers and feels in performance
- Visual acuity in performance of duties.
- Communicates with others to coordinate job tasks.
- Stands 35%, walks 65%