

# ALBRIGHT LIFE CENTER

Living Independently for Elders

**POSITION**  
6-15(17)

**AUGUST 17, 2017**

**TITLE:** Clinical Nurse, LPN

**DEPARTMENT:** Nursing

**SUPERVISOR:** RN Clinical Case Manager

**SHIFT:** 1st shift

Full time 40 hours/week

**LOCATION:** LIFE Lancaster

**BRIEF DESCRIPTION:** Provides primary medical care to Albright LIFE participants under direct supervision of the registered nurse in a medical clinic and/or home care setting.

## **PRIMARY RESPONSIBILITIES:**

- Embraces the team concept and interdisciplinary care in the LIFE Program environment. Participates as an active member of the interdisciplinary team, determining the nursing and day center goals of the care plan; monitoring the participant's progress toward goals; documenting in the electronic medical record in accordance with LIFE procedures; and, working closely with the Quality RN, Manager of Clinical Services and Director of Service Excellence to monitor key benchmarks for nursing and day center services.
- Triage participants, by phone or face to face, eliciting appropriate information from participant or representative to make determination whether advice, or appointment is appropriate, in accordance with LIFE standards, under the supervision of the clinic leadership. As assigned, covers on-call hours.
- Assists with diagnostic and therapeutic procedures; records all vital signs as indicated by visit or follow-up standards; performs routine lab work; helps participants prepare for examinations according to departmental procedures and in a timely manner; maintains 100% accuracy in the performance of all routine tests, procedures and measurements according to standards (urine dip-stick, blood glucose, ECG, nebulizer, etc.).
- Administers medications and applications, etc. as ordered by physician; maintains stock par level of all medications; monitors and maintains record of refrigerator alarm; monitors medication storage area for expired and unused drugs including topicals, etc.
- Responsible for the weekly distribution of participant medications, including medication reconciliation.
- Efficiently and accurately utilizes all equipment in the clinic, including but not limited to: EKG and suction machines, nebulizers, glucometer and oximetry; demonstrates knowledge of all emergency and safety equipment and practices good safety standards at all times.

## **QUALIFICATIONS:**

- Must be a Licensed Practical Nurse currently licensed in the Commonwealth of Pennsylvania with one year experience as a licensed practical nurse with a frail or elderly population.
- Ability to effectively plan and coordinate nursing care for individuals, families and groups.
- Ability to plan, organize, work independently, problem solve under pressure and to establish and maintain cooperative working relationships. Must be able to accept and utilize guidance.
- Must possess basic computer skills and be proficient in Windows based technologies.
- Must possess a valid PA driver's license and be able to travel and work flexible hours as needed.
- Acceptable physical and mental health to carry out the responsibilities of the position.

## **PHYSICAL DEMANDS:**

- Participates in sustained activity for many hours in duration in accordance with labor laws.
- Occasional lifting up to 25 pounds, pushing/pulling up to 200 pounds (wheelchairs).
- Occasional travel in and driving of an automobile.
- Sits 50%, walks 25%, and stands 25%.