* Let Your Life Shine...Brighter Together!

an Albright Care Services Retirement Living Community

POSITION 11-85(17)

JUNE 5, 2017

TITLE:	Lead Social Worker	DEPARTMENT: Social Service
SUPERVISOR:	Case Manager	SHIFT: Varies Full time 40 hours/week
LOCATION:	RiverWoods	Tun time to notify week

BRIEF DESCRIPTION: Promotes and maintains the health of residents in the community through coordination, counseling, intervention and appropriate preventive services. Responsible for assessment of resident needs and contributing to the resident's plan for care. Maintains departmental records and provides casework services to residents; supervises and assists with admission process.

PRIMARY RESPONSIBILITIES:

- Leads and embraces the team concept of interdisciplinary care in the CCRC environment. Works in conjunction with the Case Manager to monitor the resident's progress toward goals and documents in the medical record in accordance with facility procedures. Confers with the resident and family on a regular basis regarding individual expectations and long and short term goals. Ensures the care plan and goals are kept up-to-date.
- Assists in directing the activities of the Social Services Department.
- Effectively leads and directs Resident Council meetings in the nursing care center.
- Presents educational programs on Residents' Rights/psychosocial needs of residents at employee orientation/as needed.
- Supervises the record keeping in the Social Service Department. Prepares necessary reports within required time frames.
- Coordinates geriphysiatrist / geripsychologist visits.
- Assists with the admission process in absence of admission director or case manager.
- Creates and maintains policies and procedures for the Social Service Department in compliance with regulatory requirements and organization needs.
- Implements discharge planning in conjunction with the Case Manager.
- Represents Social Work on the Multidisciplinary Team as assigned. Maintains excellent communication with team members to discuss progress and coordinate care.

QUALIFICATIONS:

- Bachelor's Degree in Social Work from an accredited school of social work.
- Social work experience in a hospital, long term care, or community setting and one year of experience working with a frail or elderly population.
- Ability to communicate effectively with people from various socio-cultural backgrounds; residents, family members, staff and community members. Possess a genuine interest in working with persons in need and their families. Demonstrated interviewing and counseling ability. Ability to talk, listen, and write in order to maintain case records and conduct interviews. Ability to deal with crisis situations in a calm, professional manner.
- Proven leadership skills with the ability to effectively manage work and effectively supervise and manage the work of others. Proven organizational, time management, and planning skills are necessary along with the ability to work effectively independently and as a team member. Ability to maintain accurate records, files, and waiting lists.

PHYSICAL DEMANDS:

- Occasional lifting up to 25 pounds. Occasional pushing of wheelchairs.
- Potential exposure to communicable diseases.
- Sits 50%, walks 25%, and stands 25%.

DEADLINE: JUNE 12, 2017

Internal applications will be accepted for seven (7) days from the date listed and will be posted at all Albright Care Services' facilities. Internal Job Applications are available through your Supervisor or the Central Office Human Resources Department. Return applications to John McDonough, RiverWoods.