Let Your Life Shine
RIVERWOODS
ALBRIGHT CARE-SERVICES

TITLE: Food Service Assistant **DEPARTMENT:** Dietary

SUPERVISOR: Food Service Director **LOCATION:** RiverWoods

BRIEF DESCRIPTION: Responsible for the performance of a variety of duties in resident dining areas and in the main kitchen.

PRIMARY RESPONSIBILITIES:

- Serves food and delivers food tray carts, etc., including night snack.
- Sets up dining room and dish room
- Washes, sanitizes, and stores dishes and utensils.
- Uses mechanical equipment according to safety rules and regulations.
- Records temperatures.
- Disposes of garbage and cleans dining room and dish room.
- Follows procedures outlined in Job Procedure.
- Advises the Food Service Director of any potential problem which may jeopardize Albright Care Services.
- Maintains a courteous, professional relationship with staff, residents and visitors.
- Recognizes confidential matters and does not divulge confidential information or material to anyone not authorized to receive such information.
- Performs other duties as assigned.

QUALIFICATIONS:

- High school graduate or equivalent in training and experience.
- Demonstrated ability to count money and make change.
- Demonstrated ability to read and write English.
- Demonstrates good knowledge of sanitation and safety.
- Ability to follow oral and written instructions.

PHYSICAL DEMANDS:

- Must be able to lift/carry up to 25 pounds.
- Constant exposure to moisture
- Reaches, handles, fingers and feel in performance of duties.
- Must be able to pass a physical examination within State and Federal guidelines.