Let Your Life Shine ✳

NORMANDIE RIDGE
ALBRIGHT CARE·SERVICES

Celebrating 100 Years ✳ 1916 - 2016

AUGUST 8, 2016

TITLE: Maintenance Technician   **SUPERVISOR:** Maintenance Supervisor

DEPARTMENT: Environmental Services   **SHIFT:** 2:30pm – 11:00pm
                                         Full time 40 hours/week
LOCATION: Normandie Ridge   Every other weekend/holiday

BRIEF DESCRIPTION: Responsible for the maintenance, care and security of the facility building, equipment and grounds.

PRIMARY RESPONSIBILITIES:
- Completes maintenance work order requests – plumbing, electrical, mechanical, painting, drywall repair, etc. throughout the campus.
- Provides emergency response for all building related challenges.
- Tours as assigned, NCC (nursing care center), PC (personal care), IL (independent living) and grounds to perform security and mechanical checks.
- Performs preventive maintenance as prescribed by the MP2 system.
- Maintains a courteous, professional relationship with all residents and other organization staff.
- Collects/disposes of trash in appropriate locations
- Responsible for snow removal detail throughout the campus. May include unusual shift response, long hours and mandatory overtime.
- Maintains floors; buffing, carpet extracting, cleaning, etc.
- Other duties as assigned by the Maintenance Supervisor.

QUALIFICATIONS:
- Possesses demonstrated ability to do mechanical work.
- Has experience working with hand and power tools.
- Has ability to work in an unsupervised setting.
- Ability to lift and carry between 70-100 pounds.
- Ability to communicate the English language effectively with others in order to coordinate/complete job tasks.
- Possesses a valid Pennsylvania Class II driver's license.
- Must be able to pass a physical examination within State and Federal guidelines.

PHYSICAL DEMANDS:
- Works both inside and outside.
- Uses speech, hearing and vision to understand and give directions during a work day/shift.
- Walks, lifts, climbs, balances, stoops, kneels and crouches.
- May be required to work long hours in the event of an emergency.
- Sits 5% stands 45% walks 50%.